

Battalion Park School Council Meeting - AGM

Tuesday September 16, 2025

MINUTES

Call to Order (6:32 pm)

In-person Attendees (12): Brian McKinnon, Kristi McKinnon, Alona Pravytska, Amber Harlal, Jessica Charney, Marija Ivanovic, Mike Gaudet, Chen Deng, Ateeque Patel, Israr Patel, Ruth Thorkelson, and Meela Gunawardena.

School Representation (2): Lisa Wilson (Assistant Principal), Christina Tuttle (Principal)

Online Attendees (3): Michelle Atkins, Yang Gao (Michael's Mom), Tania (Adrian's Mom)

Land Acknowledgement

- We would like to acknowledge the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. We also acknowledge the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation, and all people who make their homes in the Treaty 7 region of Southern Alberta.

Introductions & Housekeeping

- Please introduce yourself.
- For online attendees:
 - Introduce yourself in the chat feature
 - During the meeting, please mute your microphone.
 - For voting, please use the "raise hand" feature.

Approval of Agenda for School Council Meeting

- **Motion** to approve the September 16, 2025, agenda.
- **1st – Marija Ivanvic**
- **2nd – Amber Harlal**
- **Motion passed.**

Approval of Minutes

- **Motion** to approve the September 11, 2024, AGM minutes.
- **1st – Meela Gunawardena**
- **2nd – Ruth Thorkelson**
- **Motion passed.**

Spending Approvals

- **Motion** to spend \$1,000 towards the Halloween Dance.
- **1st – Jessica Charney**
- **2nd – Marija Ivanovic**
- **Motion passed.**
- **Question asked (Amber Harlal) -** Can we use the new audio system in the gym to connect to an iPhone with a kid-friendly Halloween playlist instead of having the cost of a DJ? Response (Lisa Wilson): Yes, Ms Lachapelle connects her phone all the time in phys ed classes. **Action item: who will create the kid-friendly Halloween playlist for the October 30th dance?**

- **Motion** to spend \$1,000 (2 x \$500) towards teacher meals during learning conferences.
- **1st – Marija Ivanovic**
- **2nd – Mike Gaudet**
- **Motion passed.**

2024-2025 Year in Review

- Organized the welcome back picnic.
- Created the Facebook page "Friends of Battalion Park School" to aid in communicating events and awareness.
- Successful fundraisers: Apples, Spirit Wear, Halloween dance, Art Cards, Plants, Healthy Hunger Lunch/Snack, Bottle Drives.
- Organized the Halloween Dance.
- Organized and sold school spirit wear for the first time since 2019.
- Co-ordinated holiday artwork (Christmas and Easter) completed by students and delivered them to the local senior's centre.
- Trustee Patricia Bolger was invited and attended our January 16, 2025, meeting.
- Council website was redesigned.
- Organized and crowdsourced a teacher appreciation lunch.
- On November 20, 2024, meeting, the fundraising activities and bank account was moved to the Parent Fundraising Association: Signal Hill School Enhancement Society.

Financial Review

- For the full year (including funds raised by the Signal Hill School Enhancement Society), both entities fundraised a net total of \$9,789:
 - Healthy Hunger - \$4,258
 - Plants - \$1,595
 - Apples - \$1,058
 - Art Cards \$1,015
 - Halloween Dance - \$925
 - Donut - \$445

- Bottle drive & other - \$493
- Expenses for the year totalled \$7,493:
 - Spirit wear - \$1,073 (note: sales were \$332. Instead of issuing payment, we have a credit on account with the manufacturer).
 - Back to school picnic - \$251
 - Teacher meals for learning conferences - \$965
 - Teacher first aid - \$1,447
 - School family holiday gift cards - \$300
 - Bus driver appreciation gift cards - \$120
 - Sports day popsicles - \$162
 - Grade 6 farewell - \$584
 - Council expenses (insurance, printing, website) - \$2,591
- Net increase for the year was \$2,296.

Bylaw update

- The Council bylaws were last reviewed in 2011, therefore in need of updating.
- The updated bylaw template was obtained from the CBE website.
- Council and the Principal have reviewed and tailored the bylaw template to our Council needs.
- **Motion** to approve the proposed updated bylaws.
- **1st – Amber Harlal**
- **2nd – Meela Gunawardena**
- **Motion passed.**

Volunteer Positions

- Before we nominate the change in the Executive Committee, the positions that are required to be filled for the 2025/2026 school year are:
 - Vice-Chair
 - Secretary
- Marija Ivanovic will continue to be the Key Communicator.

Executive Committee Updates

- Kristi and Brian McKinnon will be stepping down as co-Chair and will move into the position of Past-Chair.
- Ateeque Patel will be moving from Vice Chair to the Chair Position.
- **Motion** to move Kristi and Brian McKinnon from co-Chair to Past-Chair and to move Ateeque Patel from Vice Chair to Chair.
- **1st – Amber Harlal**
- **2nd – Ruth Thorkelson**
- **Motion passed.**

During the meeting, Israr Patel raised her hand to become the Vice-Chair of Council.

- **Motion** to add Israr Patel as new Vice Chair.

- **1st – Kristi McKinnon**
- **2nd – Meela Gunawardena**
- **Motion passed.**

Next Meeting

- Our next meeting will be on Tuesday October 7th at 6:30pm.

Adjourn (7:00 pm)

Please join us at Buffalo Bobs right after the meeting for a parent pub night (7:15pm). It's located in the Glenbrook Plaza at 3715 51 street SW.