

**Minutes of Battalion Park School Council Annual General Meeting  
Wednesday, Nov 20<sup>th</sup> 2019 at 6:00pm**

In Attendance:

Holly Moir	Brent Bromley	Zeyad Al-Ssalmani	Mo Zokae
Lauren Savoie	Kristi McKinnon	Brian McKinnon	Nasfat Hunjul
Jeff Campbell	Jennifer Landels	Emma Lindsey	Stephani Aitchison
Mohamed Founda	Dave Weicker	Grace Weicker	Melissa Benson
Sheri Bouchard	Barb Adams		

1. Call to order: 6:04pm.
2. Opening Statement (Brent lead the meeting as Jessica wasn't available this meeting):
  - a. Expectation: Brent welcomed everyone and read the Council's mission statement and the guiding principles of the council meetings.
  - b. Introductions: Attendees introduced themselves by their first name.
3. **Approval of Agenda of November 20, 2019:** 1<sup>st</sup> Holly Moir, 2<sup>nd</sup> Jennifer Landels, all in favour.
4. **Approval of Minutes from October 17<sup>th</sup>, 2019:** 1<sup>st</sup> Brian McKinnon, 2<sup>nd</sup> Holly Moir, all in favour.
5. Grade 5 Teacher Presentations: (Mrs. Asmundson, Mrs. Banks, Mrs. Croteau and our student teachers – Ms. Neufeld and Ms. Byer)
  - i. The teachers gave a great overview of the different teaching techniques that includes the following:
    - a. Graphics Organizers – Using graphics to teach. It is based on asking students organize their ideas and information, graphically. This helps students see connections between ideas and information.
    - b. Social Thinking & Me – This is a teaching resource that was purchased with Casino money. The idea is to teach students to think about the people around them and then how to act. The goal is to help students navigate social situations more easily and to resolve conflict before it escalates.
    - c. STEM (Science, Technology, Engineering, Math) – STEM is a great learning technique to teach student how to use Science, Technology, engineering and Math. Grade 5 teachers planned a project that was based on a book they read to students called City of Ember. Using the ideas from the book, students were asked to design and build their own cities. This project involved the following:
      - In Science – Electricity (using science concepts from electricity, students wire their city)
      - In Math – (Linear lines, building 2d and 3d projects to scale, Movement and Mass)
      - Technology and Art– (using 3D printer to design and comprehend)
      - Engineering – (Building concepts of building and roads)
    - d. Direct Teaching – “what is the Criteria of Success.”
    - e. Formative Assessment – using assessment and immediate feedback to help student improve their learning.
    - f. Building & Planning - example would be building The City of Ember. The teachers showed a small video conversation among students discussing there ideas of planning and building.
    - g. Summative Assessment – Final marks for assignments.
6. Student Council (Holly Moir)

- a. Holly Moir welcomed everyone and gave a quick update on how students are engaging in this year's initiatives. The students are focused on thinking of different ways that they can help to improve the school. One of their initiatives is "Wear-a-hat Fridays". This is where students can bring in change on Fridays and they get to keep their hat on. Money collection will be donated.
7. BPSC Committee Report
- i. Fun Lunch (Leah Craig) / Brian McKinnon gave an update:
    - a. Brian thanked all parents for their contribution to fun lunch as sales were as expected and things are going as expected.
    - b. Brent also reminded everyone to do pre-order for the upcoming lunch next week.
    - c. Brent also mentioned that Volunteers are needed for Fun Lunch – He encouraged parents to visit the Funlunch website and clicking on the [signup.com](https://www.signup.com) link
  - ii. School Engagement Committee:
    - a. Season of Giving - Mr. Campbell explained how this event is organized by teachers and the theme of this year "what I give instead of what I want". This year event is scheduled on December 12<sup>th</sup>.
  - iii. Student Engagement – Jeff shared the courses that are offered such as Home Alone and Baby Sitting. He also mentioned that it would be great to have a volunteer to help. It is an easy entry position for a volunteer to start with.
8. SHSES (Signal Hill School Enhancement Society) – (Phil Moir)
- i. More information will be on the next meeting December 17<sup>th</sup> as Phil was away dealing with few business matters in regards of SHSES.
  - ii. Brent also mentioned the SHSES is looking for volunteer to be the Treasurer.
9. Executive Reports
- i. Treasurer (Brian and Kristi McKinnon)
    - a. Financial Report – Brian did welcome the attendees and then he delivered the report. The current account balance is \$ 32,335.54.
    - b. Brian Shared the Halloween Dance report – Revenue \$ 6,009.55, Expenses \$ 2,315.43, Profit \$3,694.12. comparing it to last year (2018), profit was \$ 1,915.13. Huge success!
    - c. Veterans Association Challenge between Battalion and Griffin – BPS collected more and won the challenge. BPS collected 1950 lbs (450 students) which equates to ~4 lbs/student where as Griffin collected 1700 lbs (900 students) which equates to ~1.77 lbs/student.
  - ii. Update from the Council of School Councils:
    - a. Marjia would have more information/ update next meeting (December 17<sup>th</sup>)
  - iii. Chair (Jessica Moran):
    - a. No updates. We will hear from Jessica for more updates next meeting (December 17<sup>th</sup>)
  - iv. Vice Chair (Brent Bromley) -
    - a. Insurance Report – Brent shared that the school has got the Forest Park Broker insurance of \$1,195/year.
    - b. Brent also mentioned the planning for skate night and game night started. The tentative dates are Feb 6<sup>th</sup> or March 6<sup>th</sup> 2020 respectively. For the skate night, we will plan to have food (hotdogs and burgers, bake sale)
10. School Report (Principal Jeff Campbell, and Assistant Principal Barb Adams):  
Jeff and Barb covered the following:
- i. Provincial Achievement Test results from June 2019:
    - a. Battalion Park School scored high in all categories. Barb shared the results of BPS scores vs goal from the School Development Plan and the results are as follows:

- Reading:
    - All BPS Students: Last year % was 34.9%, BPS goal was to achieve 2% increase to 36.9%, the results were 38.6%.
    - PAT students (only Grade 6): Last year % was 59.1%, BPS goal was to achieve 2% increase to 61.1%, the results were 61.2%.
  - Math:
    - All BPS Students: Last year % was 22.3%, BPS goal was to achieve 2% increase to 24.3%, the results were 34.4%.
    - PAT students (only Grade 6): Last year % was 31.8%, BPS goal was to achieve 2% increase to 33.8 %, the results were 30.0%.
- ii. 2019-20 School Development Plan – 3 goals that Barb highlighted for the schools to achieve this year. The first 2 goals are highlighted from the data of the PAT results and the third goal is a well being goal.
- Goal 1 – Improve in English narrative (Story) writing
  - Goal 2 – Improve on Science Conceptual understanding
  - Goal 3 - Well being for learning – this goal is more to improve the students to deal with issues such as 'I can't make friends' and pro-social behaviour. The school did invest in a book series (Kindergarten to grade 6) to teach and tackle these issues. These books were purchased with Casino funds. A survey was done early in the year and one will be done by the end of the year to compare results.

iii. Budget:

- a. Jeff started by thanking all teachers and staff of BPS and community overall on how they came together during the building incident last week. The incident happened in the core building when a sensor had gone off around our HVAC equipment. This sensor registered a slightly higher than normal level of Carbon Monoxide. The leadership team notified Calgary Fire Department, as well as our CBE maintenance team. The response of our students, staff, fire department and CBE maintenance were exceptional. Everyone responded in a calm and purposeful manner until the issue was resolved. Jeff was pleased with how the community came together in such time to help one another.
- b. Jeff then talked about the current provincial budget. On Oct. 24 provincial budget left the CBE with a \$32 million shortfall. As this is a mid-year cut, the CBE must act quickly to present a balanced budget to the Board of Trustees before January 2020. Complex decisions are being made in a short time frame to balance school budgets. One of the most difficult decisions is to end full-year temporary teaching contracts across the CBE. Temporary staff in many CBE schools received lay-off notices today, and the cuts will be effective January 2, 2020.

Our school does not have any full-year temporary contract teachers to consider as a means to reduce our budget. We are currently working with CBE senior leadership to determine other ways to cover our budget gap and reduce the impact to our students.

Our school is considering many options such as reducing staff members, using School council and/or School generated funds to subsidize the school's budget.

Jeff encouraged all parents to come for our next Battalion School Council on December 17<sup>th</sup>, 2019 as we will have the better understanding on the number that we need to shave from the budget with options on how we can achieve that.

11. New Business for next agenda – Brent

- i. Our next meeting will be on December 17<sup>th</sup>, 2019 when grade four teachers will be presenting
- ii. New business plan from the floor

12. Holly Moir made a **motion to adjourn the meeting**, Lauren Savoie seconded, all in favour. Meeting adjourned at 7:57pm.